

Minutes OTAP Meeting  
10/21/09 6:30 PM Shoney's

Philip Lance, President, called the meeting to order. Present were: Philip, Danielle & Jessica Lance, Manuelita & Tony Jaramillo, Howard and Margo Yee, Glenda Green, Marilyn Fore, Terry Raines, David Lopez, Maria Sanders, Lydia Paiz, Catherine & Richard Cullen and Teo & Pauline Romero.

The following people were recognized for recent contributions to OTAP:

Manuelita & Tony Jaramillo for hosting the by-law revision committee for a great breakfast at their house.

Manuelita & Tony Jaramillo, Jessica & Philip Lance, Marilyn Fore, Teo & Pauline Romero, Sylvia & Terry Raines and Margo & Howard Yee work on proposed by-law revisions.

Working at the OTAP Donate Life booth at the Japanese Festival: Howard & Margo Tony & Manuelita, David Lopez, Sylvia & Terry Raines

Minutes for September 16, 2009 meeting will be e-mailed to attendees of tonight's meeting and anyone else who requests them. The minutes will need to be voted on at the next meeting.

Treasurer's Report for September 1-30, 2009 will be presented at the next meeting in addition to the October 1-31, 2009 report.

Old Business: State Fair give-aways have arrived, but too late for the Fair, so the Lance's will give them to folks to distribute in the community. Next year we need to order them in July.

Per the By-laws, OTAP Directors elect officers. Howard Yee was elected 2010 President, Tony Jaramillo Vice President, Terry Raines, Treasurer and Marilyn Fore, Secretary. Because Marilyn will have a busy year, an Assistant Secretary will be selected at the next meeting in November.

Philip pointed out that per the by-laws the secretary will be responsible for making sure OTAP follows Parliamentary procedure for future elections.

All are encouraged to send their photo and bio to Philip for the webpage. Jerry Montoya sent Betty Montoya's bio for the scholarship section. Teo provided a photo.

The group voted to approve printing of 250 brochures (50 each for UNM and Pres Transplant Case workers. Judy Lisle with Catherine Cullen's help, will revise the brochure at Teo Romero's request so it doesn't only target transplant recipients, but other people who also might be interested in joining OTAP. The revised brochures will be for the plexiglas holders in doctor's offices, and the current brochures will be collected to give to the Transplant Case Managers at UNM, Pres etc... Margo will remove the web

page, and use just the PO on the brochures when she has them printed. Everyone is asked to bring a list of where they left brochures, so the Yees can put together a list.

New Business:

Maria Sanders announced: Donor Sabbath is November 13-15. donate life NM is a source for web banners for churches, bulletin announcements and even sermons. She distributed pins for people to pass out at church on Donor Sabbath.

The Donor memorial that usually happens in November has been pushed back and will possibly happen in April 2010.

Officers pre-signed thank you notes so there won't be a delay in having OTAP thank you note go out. Team OTAP-Jessica, Jessalyn, Zack and Danielle Lance will use OTAP thank you cards for the JDRF (Juvenile Diabetes Research Foundation) Walk To Cure Diabetes to thank donors.

October 27 from 4-7 PM Manuelita and Tony and others who are interested will be manning a Donate Life table at Sports and Wellness on Cutler.

Maria Sanders is working on setting up a special Donor Services Christmas party (projected: UNM Continuing Ed (1617 University) on Dec 6. Set up will be at 2:30 and the party will start at 3PM.) Maria will e-mail the group. This would be a great opportunity to encourage attendees to join OTAP, as it will not be just OTAP members who attend.

Donor Services has broken ground on a new building next to United Blood Services on University. It will have an operating room for tissue recovery!

OTAP Committees:

Membership Committee: nothing to report

Scholarship Committee: Manuelita & Tony have been working to revise the letters that go out to schools and students

Newsletter Committee will meet November 3<sup>rd</sup> to mail the newsletter.

By-laws Revision Committee will meet Sunday, November 15 at 10:30 at Yees. Please call Howard at (507) 250-7935 to RSVP, especially as this date may change due to Donor Sabbath. All are welcome to the By-laws Committee Meeting.

Marilyn moved and Tony seconded the moving of \$3000 from checking into savings, provided interest will be paid on savings. Unanimous approval. Terry will handle this.

Catherine Cullen announced that the Team NM Golf Tournament is scheduled for May 22, 2010.

The meeting was adjourned at 7:45 PM by Philip Lance.

Respectfully submitted,

Margo Yee